

**Asia Pacific Ministerial Conference on
Housing and Urban Development**

Agenda papers for the
**First Meeting of the
3rd Bureau of APMCHUD**

**Bali, Indonesia
November 29, 2010**

**Agenda for the 1st Meeting of the 3rd Bureau of the Asia Pacific Ministerial
Conference on Housing and Urban Development (APMCHUD)**

Date : November 29, 2010

Venue : Bali, Republic of Indonesia

Item No. 1	a. Adoption of the Minutes of the 5 th Meeting of the 2 nd Bureau of the Asia Pacific Ministerial Conference on Housing and Urban Development (APMCHUD) b. Adoptions of the proceedings of the 3 rd APMCHUD Conference held at Solo, Republic of Indonesia held during 22-24 June, 2010	3
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Reference Document :

- **The Solo Declaration**
- **Solo Implementation Plan**

- Item No. 1 :
- a. **Adoption of the Minutes of the 5th Meeting of the 2nd Bureau of the Asia Pacific Ministerial Conference on Housing and Urban Development (APMCHUD).**
 - b. **Adoptions of the proceedings of the 3rd APMCHUD Conference held at Solo, Republic of Indonesia held during 22-24 June, 2010**

The 5th meeting of the Bureau was held at Tehran, Islamic Republic of Iran on 23rd February, 2010 and the 3rd APMCHUD Conference was held at Solo, Republic of Indonesia during 22-24 June, 2010. A copy of the Minutes of the 5th meeting of the Bureau of APMCHUD and a copy of the proceedings of the 3rd APMCHUD Conference are placed at Annexure 'A' & 'B' respectively.

The Bureau may consider the Minutes and proceedings for confirmation.

Minutes of the 5th Meeting of the 2nd Bureau of the Asia Pacific Ministerial Conference on Housing and Urban Development (APMCHUD) held on 23rd February, 2010 at Tehran

The Chief Coordinator welcomed the Hon'ble members of the Bureau to the 5th meeting. He indicated that as per the decision in the 4th meeting held at Jakarta, the 5th meeting was to be organised in Armenia, and though the Government of Armenia had graciously offered to host the meeting, it could not be held due to scheduling related aspects. Accordingly, the Government of Iran has agreed to host this meeting. On behalf of the Bureau, he expressed gratitude to the Government of Armenia and the Government of Iran for their gesture.

The Hon'ble Chairperson HE Mr Ali Nikzad, Minister for Housing and Urban Development, Government of Islamic Republic of Iran in his welcome remarks indicated that the APMCHUD has progressed very well and the Government of Iran has extended a considerable significance to this initiative and has provided a significant momentum for the activities of APMCHUD. The Hon'ble Chairperson highlighted the various initiatives of Government of Iran in regard to facilitating housing delivery for all the segments with particular reference to weaker sections through low interest loans, etc. His Excellency further indicated that there is a significant scope for sharing our experiences for mutual benefit. The Hon'ble Chairperson indicated that India guided the first Conference in Delhi in evolving a vision for collective effort in the housing and urban development sector among the Asia Pacific countries. The Government of Iran emphasised on focussed attention on issues through an Action Plan in the second Conference in Tehran, and hoped that Indonesia would enable taking necessary steps towards further progress.

The Hon'ble Minister for Housing & Urban Poverty Alleviation, Government of India, HE Kumari Selja, appreciated the gesture on the part of the Government of Armenia for offering to host the 5th meeting, and also the Government of Iran for convening this meeting so that a longer gap is not left between successive meetings. Her Excellency highlighted the Government of India's initiatives through special programmes for facilitating increased delivery of housing, with particular reference to weaker sections, through involvement of various stake holders including the private sector. The Hon'ble Minister highlighted the reform linked and fast track programme of Jawaharlal Nehru Urban Renewal Mission and the Rajiv Awas Yojana which aims to provide tenurial rights to the slum population, with an overall objective of making slum free cities.

HE Mr Rehmatullah Kakar, Hon'ble Minister for Housing & Works, Government of Pakistan thanking the Government of Iran for hosting the meeting, highlighted that Pakistan has a massive housing deficit of about 8 million units, with an addition of 3

lakh every year. Towards mitigating the housing situation, the Government of Pakistan has been promoting significant public-private partnership initiatives. In spite of the negative impacts of global recession in the financial sector, emphasis is being laid on improving access to low cost loans, application of appropriate housing policies and construction practices.

The Hon'ble Vice-Minister for Housing from Indonesia HE Mr Kemal Taruc indicated that the preparations for the 3rd APMCHUD conference at Solo are in full swing, and that the city of Solo is indeed excited about the forthcoming event. Indicating that a separate presentation would be made at the later part of the meeting, hoped that the conference would enable increased cooperation among the members in the housing and urban development sector.

The UN-HABITAT Representative Dr Markandey Rai highlighted that the first conference at Delhi focussed on the vision, the second conference on evolving an action plan to achieve the vision, and proposed that the third conference in Indonesia should focus on realisation. He emphasised that collective efforts should be made to ensure participation of at least 50 member countries in the Solo event. Further, he also suggested that the APMCHUD may avail the opportunity of WUF at Rio in March 2010 to highlight the progress made towards the Solo Conference. Further, the Bureau also needs to initiate steps towards identifying the host country for the 4th Conference. Dr Markandey Rai suggested that effective participation in the Ministers Round Table and the Round Table of Parliamentarians in the Rio event would be extremely beneficial and is a good opportunity to highlight APMCHUD's initiatives.

With the above remarks, the agenda items were taken up for consideration.

Item No. 1 : Confirmation of the Minutes of the 4th Meeting of the 2nd Bureau of the Asia Pacific Ministerial Conference on Housing and Urban Development (APMCHUD)

The minutes were confirmed.

Item No. 2 : Action taken report on the decision of the 4th Meeting of the Second Bureau held at Jakarta, Indonesia

The Bureau noted the actions taken in regard to Item No.2 -Action Taken Report on the decisions taken during the Third meeting held at Nairobi on 29th March 2009; Item No.3 -Proposed Structure of the Permanent Secretariat; and Item No.4 -Review of preparations for the organization of the Third APMCHUD Conference at Solo, Indonesia.

As part of the Item No.5 -Any other item with the permission of the Chair, on the issue relating to the location of permanent secretariat in New Delhi, as desired by the Bureau in its 4th meeting, the Chief Coordinator presented his findings on the issue.

Highlighting the various decisions taken in the different Bureau meetings and the Second APMCHUD Conference at Tehran, the Chief Coordinator concluded that the issue of location of permanent secretariat at New Delhi was duly firmed up by the Bureau.

HE Mr Rehmatullah Kakar, Hon'ble Minister for Housing & Works, Government of Pakistan raised the issue of location of the Permanent Secretariat of APMCHUD at New Delhi and suggested that instead of the Bureau taking a decision in this regard, the matter should be discussed at a wider level.

HE Kumari Selja, Hon'ble Minister for Housing & Urban Poverty Alleviation, Government of India, pointed out that the review of meeting documents and conclusion based thereon, as reported by the Chief Coordinator in pursuance of the directive from the Chairperson at the Jakarta meeting of Bureau in August 2009, clearly showed that there was no ambiguity about the location of the Permanent Secretariat of APMCHUD at New Delhi. The past decision of the APMCHUD Bureau to this effect was under the authorization of the APMCHUD Conference, and this decision was subsequently ratified by all APMCHUD Members in the Tehran Declaration of May 2008. The Hon'ble Minister further indicated that in the 4th Meeting of the Bureau at Jakarta, the then Hon'ble Chairperson had clarified that the issue of the location of the permanent secretariat of APMCHUD at New Delhi has been discussed in various meetings and there is no ambiguity in this regard.

The Hon'ble Chairperson HE Mr Ali Nikzad, however, decided that the subject matter of the location of Permanent Secretariat of APMCHUD at New Delhi be reserved for discussion at the 3rd APMCHUD Conference to be held in Solo (Indonesia) in June 2010.

HE Kumari Selja, Hon'ble Minister for Housing & Urban Poverty Alleviation, Government of India, requested that India's position on this matter as conveyed above be placed on record.

In view of the positions taken by the members on the issue, the chairperson decided that the issue of location of permanent secretariat in Delhi be considered in Solo.

Item No. 3 : Review of Preparations for the organization of the Third Asia Pacific Ministerial Conference on Housing and Urban Development at Solo, Indonesia

A detailed presentation was made by the Government of Indonesia highlighting the status of various actions taken as part of the preparations for the Solo Conference. The actions covered the programme structure, participants profile, session lead and experts participation, venue and logistic details, etc. The Govt. of Indonesia appreciated the support being extended by APMCHUD Secretariat for organizing third conference at Solo, Indonesia.

The Government of Indonesia further requested the support of the Bureau member countries and the UN-HABITAT for making the event a success. The Bureau members appreciated the efforts made so far and assured all support. The UN-HABITAT suggested that emphasis should be to enlist participation of strategic countries and efforts should be to enlist participation of at least 50 countries in the event. It was further emphasized that a sustained media strategy should be pursued to create global awareness on the Conference and the APMCHUD.

Item No. 4: Proposal for participation in the 'World Urban Forum 5 -The Right to the City, Bridging the Urban Divide' at Rio de Janeiro, Brazil (March 22-26, 2010).

In regard to the representation of APMCHUD in the Ministerial Round Table and the Parliamentarians Round Table, it was decided that the Secretariat should solicit the contributions/views from the member countries and prepare a paper to reflect the broader view in the Asia-Pacific Regional context.

Item No. 5 : Establishment of Sub-regional Slum Upgrading Working Group as stipulated in the Action Plan for Regional Cooperation on promoting Sustainable Urban Development among Asia-Pacific countries

A detailed presentation was made by the Hon'ble Vice Minister for Housing & Urban Development, Government of Iran on the genesis and status of the Sub-regional slum upgrading working group initiative. It was proposed that in order to make this initiative broad based, the sub-regional group membership could be enlarged to all countries. In addition, it was also proposed that the Scientific Committee of the Working Group could have membership from various regions by incorporating representative countries. It was also suggested that the indicators evolved on the theme by the working group could be reviewed in the next bureau meeting. It was proposed by the Hon'ble Vice Minister that an Expert panel be formed on the theme which may facilitate in the preparation of an enriched documentation, for knowledge sharing amongst the member countries during the Solo Conference.

Based on discussions, it was decided that the member countries may name the representatives so that the experiences of the member countries are shared for the benefit of all members. It was further decided that a panel discussion in the relevant technical session in the Solo conference may be organised where in, the Working Group may present and share its experiences.

The meeting ended with a vote of thanks to the Chair.

Annexure - B

The proceedings of the 3rd APMCHUD Conference held at Solo, Republic of Indonesia during 22-24 June, 2010 is placed in the web site of APMCHUD (www.apmchud.com). Copy to be circulated during the meeting as well.

Item No. 2 : Report on Action Taken

i) Action Taken report on the decisions of the 5th Meeting of the Bureau held on 23rd February, 2010 at Tehran, Iran

Item No. in 5 th meeting of the Bureau	Decision	Action Taken
Item No. 2 - Action taken report on the decision of the 4th Meeting of the Second Bureau held at Jakarta, Indonesia	In view of the positions taken by the members on the issue, the chairperson decided that the issue of location of permanent secretariat in Delhi be considered in Solo.	The issue was considered by the APMCHUD in its 3rd Conference at Solo during 22-24th June, 2010 and as part of the Solo Declaration, the Conference announced the establishment of the Permanent Secretariat of the APMCHUD in New Delhi.
Item No. 4 - Proposal for participation in the 'World Urban Forum 5 - The Right to the City, Bridging the Urban Divide' at Rio de Janeiro, Brazil (March 22-26, 2010).	In regard to the representation of APMCHUD in the Ministerial Round Table and the Parliamentarians Round Table, it was decided that the Secretariat should solicit the contributions/views from the member countries and prepare a paper to reflect the broader view in the Asia-Pacific Regional context.	Based on the contributions from the member countries, the Hon'ble Chairperson of 2 nd APMCHUD delivered special address in the Forums reflecting the broader view in the Asia-Pacific Regional context.
Item No. 5 - Establishment of Sub-regional Slum Upgrading Working Group as stipulated in the Action Plan for Regional Cooperation on promoting Sustainable Urban Development among Asia-Pacific countries	Based on discussions, it was decided that the member countries may name the representatives so that the experiences of the member countries are shared for the benefit of all members. It was further decided that a panel discussion in the relevant technical session in the Solo conference may be organised where in, the Working Group may present and share its experiences.	The member countries are being pursued for nominating their representatives for sharing the experiences in regard to slum upgrading related aspects with all the members. A special presentation was made by the Working Group during the Solo Conference in the Slum Upgradation related technical session.

ii) Follow-up actions taken subsequent to the 3rd Conference of the APMCHUD on 22-24th June, 2010 at Solo, Indonesia.

Sl. No.	Action Taken	Remarks
1.	The Solo Declaration along with the Implementation Plan has been placed in the APMCHUD website (www.apmchud.com). The members have been requested to initiate appropriate actions for addressing the critical areas outlined in the Solo Declaration.	
2.	Under the “Financing Sustainable Housing and Urban Development” section, the Solo Implementation Plan envisages ‘establishment of a knowledge clearing housing on housing finance issues, utilizing existing institutions such as Asia Pacific Housing Finance Network, Asia Pacific Housing Research Network and Asian Real Estate Society’. As the Asia Union for Housing Finance (APUHF) is located in New Delhi under the aegis of the National Housing Bank (NHB) of India, the Secretariat has held preliminary discussions with APHFN.	APHFN has welcomed the decisions of APMCHUD at Solo Conference and has graciously agreed to partner APMCHUD in its initiative in this regard. Asia Pacific Union for Housing Finance (APUHF) is a body jointly promoted by Institutions of the Asia Pacific region and supported by WB/UN-HABITAT/UN-ESCAP with NHB of India.
3.	The Solo Implementation Plan, as part of the ‘Role of Communities in Addressing Climate Change’ has envisaged actions for identifying an institution to serve as a focal point for the exchange of information and experiences on climate change best practices and lessons learnt in the region. In this regard, the APMCHUD Secretariat has initiated discussions with the leading international institution in this field namely The Energy and Resources Institute (TERI) located in New Delhi.	TERI was formally established in 1974 with the purpose of tackling and dealing with the immense and acute problems that mankind is likely to face within in the years ahead. TERI has created an environment that is enabling, dynamic and inspiring for the development of solutions to global problems in the fields of energy,

		<p>environment and current patterns of development, which are largely unsustainable. TERI has welcomed the idea of collaborating with APMCHUD and has conveyed their inclination to work jointly towards addressing the issue of climate change in the Asia Pacific Region.</p>
4.	<p>The APMCHUD Secretariat has also initiated interaction with the UN-Habitat's set up on "Water for Asian Cities" in New Delhi towards addressing the actions envisaged under "Working Group on Delivery of MDGs for Water and Sanitation" .</p>	

5.	<p>The APMCHUD Secretariat has a mechanism of 'Focal Group of the Representatives of the Local Missions of the Bureau member countries' at New Delhi which actively helps the Secretariat in coordinating with the respective Bureau Member countries. The Focal Group meetings were held on July 7, 2010, and September, 23, 2010. The emphasis has been to brief the representatives of the Local Missions of the Bureau member countries in Delhi on the 3rd APMCHUD Conference, its outcome in the form of Solo Declaration including constitution of the 3rd Bureau of APMCHUD, and the Solo Implementation Plan. This Focal Group has proposed to organize local events at New Delhi on issues highlighted in the Solo Declaration, for the benefit of the member countries.</p>	
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Item No.3 : **Coordination of activities of the Five Working Groups by Member countries as proposed in the Solo Declaration**

The Solo Declaration and the Action Plan envisages the governments in the region to take up various actions identified at Solo at APMCHUD III. The Declaration incorporated the agreement of the member countries on `continuation of the activities of the Five Working Groups, the Secretariat of which to be hosted by volunteer member countries. The five working group comprise of as follows:

- WG1 Urban and Rural Planning and Management
- WG2 Upgrading of Slum and Informal Settlements
- WG3 Delivery of MDGs for Water and Sanitation
- WG4 Financing Sustainable Housing
- WG5 Urban Development with a focus on Natural Disasters

The Islamic Republic of Iran has offered to coordinate the actions in regard to the sub-group relating to Urban Slum Upgrading. It is proposed that the Bureau members may consider taking up coordination of each of the other sub-groups for effectively addressing the action plan agenda.

The Bureau may consider.

Item No. 4 : **Solo Implementation Plan - Follow up actions**

The Third Asia Pacific Ministerial Conference on Housing and Urban Development (APMCHUD) held on June 22-24, 2010 at Solo, Indonesia, has adopted the Solo Implementation Plan which has been made an annexure to the Solo Declaration. In order to implement the Solo Declaration, Ministers of Housing and Urban Development of the Asia Pacific region have agreed to take a number of concrete actions in each of the five areas addressed by the working groups. The Implementation Plan has precisely defined certain actions while others remain to be further elaborated. Individual governments have committed themselves to join particular actions and inform the APMCHUD Secretariat accordingly within the year 2010.

In pursuance of the same, the Secretariat has placed the Solo Declaration along with the Implementation Plan in the APMCHUD website (www.apmchud.com). The members have been requested to initiate appropriate actions for addressing the critical areas outlined in the Solo Declaration and have been requested to indicate the actions to the Secretariat so that the same are reported to the Bureau and subsequently to the APMCHUD.

The Secretariat would continue to pursue the member countries for information/ feedback/ replies, which would be appropriately brought to the information of the Bureau and all the Member countries.

The above is placed for information of the Bureau.

i. Community Participation in Planning and Governance

Community participation is differently understood and practices in the different countries of the region with varying degree of results. There has not been enough information exchange and networking on community participation experiences in the region.

Actions

Governments will strengthen community participation in planning and governance by:

- Passing relevant policies and legislation for ensuring community participation in Housing and Urban Development projects at local and national levels that will benefit all parties concerned, particularly the communities.
- Setting up regional management information centers to develop networking activities including establishing cooperation with relevant networks, conducting training, and follow-up actions in the Asia Pacific region.
- Identifying and publishing best practices and lessons learned on community participation.
- Undertaking impact assessment of community participation and identification of the benefits at all levels periodically.
- Establishing inter regional and cities awards on community participation among Asia Pacific countries on housing and urban development projects

ii. Participatory Urban Slum Upgrading

Despite fruitful initiatives undertaken in the region, Asia Pacific accounts for 60% of the world's urban slum dwellers. There is an urgent need in the region to scale-up creative and sustainable solutions. The slum dwellers should be recognized and empowered as major actors of improving their housing and living conditions, and governments should take a facilitating role. Ministers will share experiences, lessons and innovation in City to City cooperation for further replication and adoption in each context.

Actions

- Government will analyse and disseminate a wide range of slum upgrading innovative options including on tenure security, strengthening the financial networks for slum upgrading programmes and formalizing people-based approach as part of the planning process.
- Ministries will initiate the formulation, adoption and implementation of Slum Upgrading Policies to be further mainstreamed in the national development policy. The APMCHUD Secretariat will monitor progress in collaboration with UN-Habitat

(ROAP).

- The delegations of India, Indonesia and Thailand have shown interest to receive study tours on participatory slum upgrading programmes. APMCHUD Secretariat will facilitate the visits and report the results in the next APMCHUD meeting.
- Indonesia will expand its Research Institute in Human Settlements to support community empowerment in slum upgrading

iii. Working Group on Delivery of MDGs for Water and Sanitation

In Asia drinking water supply is progressing well, however there is a felt need for increasing water efficiency gains through various means of water demand management practices, desalination and reuse and recycling of wastewater treatment. Most countries in Asia are not on track to meet the sanitation MDG target. Access to safe sanitation is significantly lower than access to clean water. Therefore there is urgent need for community-based approaches to step up the process for sustainable sanitation. Several actions have been proposed to meet this challenge. Very limited wastewater is treated resulting in contamination of water resources; hence there is an urgent need for focusing on wastewater treatment.

Actions

Governments will:

- Establish a centre of excellence on Water and Wastewater for Asia and the Pacific for knowledge sharing and technology transfer at national and regional levels. The centre will be established in two years (The Islamic Republic of Iran has offered to host the centre and UN-Habitat will lend possible support). The centre will be linked to a network of national and sub regional centres of excellence for both water and wastewater. The centre will organize one international workshop and two regional training programmes in two years and two international workshops and four regional training programmes in five years.
- Conduct exchange visits for studying successful community-based sanitation, water and wastewater solutions and implement pilot demonstration projects in three Asia countries in two years and six countries in five years (Indonesia has offered to facilitate study visits and UN-Habitat under Water for Asia Cities programme will support such visits for knowledge sharing and best practices).
- Increase investment flows into the sanitation, water and wastewater sector from national budget, National and International financing institutions, domestic and international NGOs, private sector by end of two years in three countries and by end of five years in six countries (UN-Habitat's Water for Asian Cities Programme will facilitate sector investment in interested countries in Asia).

iv) Financing Sustainable Housing and Urban Development

One of the Focus areas of the Solo Implementation Plan has been `Financing Sustainable Housing and Urban Development and in this regard, the Implementation Plan specifies the following:

“Financing Sustainable Housing and Urban Development

Asian countries are experiencing rapid growth of urban population that has put great challenges on cities and countries to provide adequate housing and urban infrastructure for all. The challenges of providing adequate and sustainable housing and urban infrastructure finance concentrate in low and middle income groups. The current housing and urban infrastructure finance systems do not adequately address the financing issues for low and middle income groups. There is a need to recognize different approaches to address the housing needs of different groups, including empowering people and communities for sustainable housing and urban infrastructure.

Actions

- *Governments will enable formal financial institutions to lend to low-income people and informal sector. This will include to:*
 - *Review and reform current regulations which hinder lending to low income people and the informal sector;*
 - *Initiate pro-poor financing instruments including guarantee, insurance and compulsory savings for housing schemes by national governments and financial institutions;*
 - *Establish national pilot liquidity facilities to support low-income housing lending programmes*

- *Governments will strengthen the housing information systems to develop a holistic approach to housing finance. This will include to:*
 - *Establish a knowledge clearing housing on housing finance issues, utilizing existing institutions such as Asia Pacific Housing Finance Network, Asia Pacific Housing Research Network and Asian Real Estate Society.*
 - *Promote integrated housing finance policies by national governments, considering the linkages between informal and formal housing finance, between micro-finance and macro-finance, and between housing and economic development*

v. Collaboration for Climate Change related aspects:

The ‘Solo Declaration’ of the 3rd APMCHUD has identified climate change as one

of the key areas for focus in the Asia Pacific region and the Declaration specifies the following:

“The Role of Communities in Addressing Climate Change

Given that the whole of Asia Pacific is witnessing rapid urbanization, increasing frequency of climate extreme events and sea level rise and related threats, APMCHUD needs to formulate a common Asia Pacific urban adaptation vision and policy agenda for governments and urban communities based on: more rationale land-use planning, more robust infrastructure, flexible livelihood strategies, smarter and greener urban services that are equally accessible to all. To optimise communities’ role in achieving the above, cities/local governments must involve experts, professionals, and community skilled practitioners and not work in isolation in order to take appropriate actions.

Actions

Governments intend to:

- *Organize a training programme to mainstream climate change interventions at the local level. It will:*
 - *Bring together experts, professionals, research institutes, private actors and community stakeholders to discuss and exchange information and resources for climate change adaptation/mitigation at the local level.*
 - *Produce guidelines for addressing climate change at the local level.*
 - *Improve current local risk management/measures in response to climate vulnerability and enhance community participation in hazard mapping including climate hazards.*
- *Hold a policy seminar with existing regional networks and initiatives on climate change to share experience and knowledge. This will aim at:*
 - *Operationalizing a regional platform through more effective multilateral cooperation and resource mobilization.*
 - *Creating partnerships among cities, encouraging awareness and prioritizing climate change interventions, exchanging best practices and documenting lessons learned and sharing them.*
 - *Strengthening local action plans into the national policies in harmony with regional interest to address the climate change impacts.*
- *Identify an institution to serve as a focal point for the exchange of information and experiences on climate change best practices and lessons learnt in the region.”*

In the above context, towards having an association with a nodal institution of eminence on the identified theme, the Secretariat held initial discussions with The Energy Resources Institute, New Delhi to act the focal institution to work on issues on Climate Change in relation to housing and urban development sector for synergizing

its efforts in the Asia Pacific region.

Based on the initial interaction, the TERI has expressed its willingness to associate itself with the Secretariat of APMCHUD, for synergising the efforts in the context of climate change and the role of communities in addressing the same. Since, TERI is a not for profit organisation and has to generate resources for pursuing various activities that it undertakes, it will be important for them to get appropriate funding prior to undertaking specific activities under the partnership.

It is proposed that an MoU expressing the willingness to collaborate and associate with each other on aspects relating to role of communities in addressing climate change with particular reference to housing and urban development sector, could be entered into to formalise the arrangement at this stage.

On consideration of the above, a draft MoU shall be worked out and the same shall be placed for consideration of the Bureau before the arrangement is formalised.

Based on the initial interaction by the APMCHUD Secretariat, it was noted that the Asia Pacific Union for Housing Finance (APUHF) is a body jointly promoted by Housing Finance Institutions of the Asia Pacific region and supported by WB/UN-HABITAT/UN-ESCAP with the National Housing Bank (NHB) of India providing the Secretariat at Delhi. The membership of the Network is open to a vast cross-section of stakeholders in the sector including the Central Banks, research and training institutions, mortgage finance institutions and similar organizations in various countries, NGOs, CBOs, technical institutions etc. Its objective is to provide a knowledge and information platform for this region for the benefit of all users, including the policy makers. The Forum already has a separate website developed by NHB and being used by the member countries. During the interaction it was realised that a joint collaboration between APMCHUD and APUHF would certainly facilitate in wider dissemination of information. While the websites of APMCHUD and APUHF have been provided hyperlinks for enabling immediate access to information already available in these two web-sites, it was also felt that for effective collaboration, APMCHUD and APUHF could invite participation in each others' events and also organize events jointly.

It was also felt during the interaction that a Memorandum of Understanding between APMCHUD and APUHF could also be considered for effective collaboration in the development of this sector, after such a proposal is considered by the Board of APUHF and the Bureau of APMCHUD.

It is proposed that a MoU expressing the willingness to collaborate and associate with each other on aspects relating to financing sustainable housing and urban development related aspects could be entered into, to formalise the arrangement.

On consideration of the above, the APUHF shall be informed of the decision of the Bureau and a draft MoU shall be worked out and the same shall be placed for consideration of the Bureau before the arrangement is formalised.

The Bureau may consider the above proposals for cooperation/collaboration through a formal MoU arrangement.

Item No. 5: **Association with Cities Development Initiative for Asia -
Agenda item on the request of the Republic of the Fiji Islands**

HE Mr. Sam Saumatua, Hon'ble Minister for Local Government, Urban Development, Housing & Environment, Government of Fiji, and the member of the Bureau, has suggested that APMCHUD may take advantage of the 'Cities Development Initiative for Asia'.

The Cities Development Initiative for Asia (CDIA) is a regional partnership programme supported by the Asian Development Bank (ADB) and the Governments of Germany, Sweden and Spain to assist medium sized Asian cities to bridge the gap between their development plans and the implementation of their infrastructure investments. CDIA uses a demand driven approach to support the identification and development of urban investment projects in the framework of existing city development plans that emphasize one or more of the following impact areas:

- Urban environmental improvement
- Urban poverty reduction
- Climate change mitigation or adaptation
- Good urban governance

To facilitate these initiatives at city level, CDIA provides a range of international and domestic expertise to cities that can include support for the preparation of prefeasibility studies for high priority infrastructure investment projects as one of several elements. CDIA's Secretariat is based in Manila, Philippines.

The Bureau may consider the proposal to forge close cooperation with CDIA and other such initiatives toward achieving the ambitious agenda of the APMCHUD.

Item No. 6 : **Administrative matters**

- **Permanent Secretariat**

The Third APMCHUD Conference at Solo, Indonesia held during 22-24th June, 2010 had resolved in the Solo Declaration to:

Announce the establishment of the Permanent Secretariat of the Asia Pacific Ministerial Conference on Housing and Urban Development (APMCHUD) in New Delhi and express our appreciation for its efforts towards the progress made in implementing the Delhi Declaration and Tehran Declaration.

Further regarding the Formal Registration of the Secretariat of APMCHUD, the conference noted that the establishment of the Permanent Secretariat requires a formal resolution for enabling the registration of the same in the country of its location as well as for other logistic arrangements like opening of bank account etc., and authorized the Bureau of the APMCHUD to take all actions for establishment of the Permanent Secretariat and to formulate documents required for establishment of the Permanent Secretariat and other logistic requirements like opening of bank accounts and authorization of signatories etc. for effective functioning of the Permanent Secretariat.

In the above context, as a first step towards taking up the requirements in an effective manner, it is proposed that the Bureau may authorise the Chief Coordinator to take requisite actions for the registration of the Secretariat as also to open and operate the Bank Account at New Delhi.

The Bureau may consider adopting the following resolution:

'The Bureau of APMCHUD, hereby authorises Mr. Sunil Kumar Singh, Chief Coordinator of the Bureau of APMCHUD to take all requisite actions to get the Permanent Secretariat of APMCHUD, registered at New Delhi. Mr. Sunil Kumar Singh, Chief Coordinator of the Bureau of APMCHUD, is hereby also authorised to open and operate the bank account for the Secretariat of APMCHUD.'

The Bureau may consider.

- **Issues for Financial Resources**

Adequate financial support is an essential requirement for effectively taking up various activities of APMCHUD. The Government of India has been providing the initial support for functioning of the permanent Secretariat at New Delhi. However, with the formalization of decision on the permanent Secretariat including the basic structure of the Secretariat, and in the context of the need to

initiate/commission/undertake appropriate pilot projects/studies/other actions in line with the proposals in the Solo Declaration and the Solo Implementation Plan, a significant corpus would need to be established.

It is proposed that Bureau may deliberate on the possible options for raising resources for the APMCHUD from member countries and also through support of multi-lateral agencies and other donors.

The Bureau may consider.

- Working mechanism and relationship with other partners

Item No.7 : **Other matters**